

## CALGARY CLASSICAL ACADEMY CURRIE FUNDRAISING SOCIETY

Minutes of the meeting of the Board of Directors (the “Board”) of the Calgary Classical Academy Currie Fundraising Society (“CCACFS”) held on November 19, 2023, at 2:00 p.m. at the Calgary Classical Academy Currie campus.

Present: M. MYERS (Chair)  
R. REID  
A. KENZO  
M. WATERS (Secretary)  
V. LEV  
J. HERTZSPRUNG

Absent:

Attending:

M. Myers acted as chair and M. Waters acted as secretary for the meeting. Notice of the Meeting having been given to all Board members and a quorum being present, the meeting was declared to be regularly constituted.

### 1. Agenda

M. Myers reviewed the proposed agenda.

On motion duly made and seconded, it was unanimously **RESOLVED** that the agenda be approved.

### 2. Approve Minutes of the October 29, 2023 Meeting

The Board discussed the minutes of the October 29, 2023 meeting. V. Lev requested that the discussion regarding next steps for the Alberta Gaming, Liquor and Cannabis casino license be noted in the minutes.

On motion duly made and seconded, it was unanimously **RESOLVED** that the Board approve the October 29, 2023 minutes as amended.

### 3. Mission and Vision Discussion

M. Myers led a discussion on the school’s stated virtues and moral excellence.

### 4. Incorporation Update

A. Kenzo reviewed the status of the Board’s application documents. M. Waters led a discussion on the revised draft bylaws.

On motion duly made and seconded, it was unanimously **RESOLVED** that the bylaws be approved.

## **5. President's Report**

M. Myers provided an update on the proposed spring gala fundraiser, and said that the owner of Scarpetta at the Riviera, the site of the 2022 fundraising gala, would be pleased for CCACFS to host a fundraising gala at the venue. A proposed event date in late April was discussed. M. Myers agreed to reach out to H. Hill regarding her interest in organizing the event. M. Myers has had initial conversations with school administration regarding the gala to confirm their support.

M. Myers provided an update on his discussions with L. Ireland of the Calgary Classical Academy Elementary Fundraising Society on a website design. CCACFS can either share the costs of a joint website with Calgary Classical Academy Elementary Fundraising Society, or create its own website, with costs of approximately \$250 per year. The Board discussed and agreed it wishes to set up its own website. M. Myers will request that L. Ireland support the website creation.

M. Myers also discussed individual emails, bank account options and teacher appreciation initiatives. R. Reid agreed to further research banking options.

## **6. Vice President's Report**

R. Reid informed the Board that she had prepared a draft finance policy with A. Kenzo. V. Lev requested a policy document outlining how the CCACFS will engage with School Council and school administration on funding requests.

## **7. Secretary Report**

M. Waters discussed communications with Bridgeland following incorporation. A central email, ccacuriefs@gmail.com, has been created for communications to the Board.

## **8. Treasurer's Report**

A draft finance policy has been created and is available for review. A. Kenzo prepared a draft budget, with approximately \$1,200 allocated for startup costs, insurance, bank fees and website fees in the first fiscal year.

## **9. Casino Director's Report**

V. Lev requested certain information necessary for the Alberta Gaming, Liquor and Cannabis application. V. Lev further requested that the fundraising society be added to the Calgary Classical Academy website, and that a CCACFS logo be created. The Board discussed the Alberta Gaming, Liquor and Cannabis application.

On motion duly made and seconded, it was unanimously

**RESOLVED** that the Alberta Gaming, Liquor and Cannabis application be submitted following incorporation.

## **10. Fundraising Director's Report**

J. Hertzprung provided an update on the Purdys Chocolatier fundraiser. All orders will need to be submitted by December 5 to ensure delivery by the last week of school. M. Myers agreed to contact school administration to communicate information on the fundraiser to the school community.

R. Reid requested that a Mabel's Labels account be created for Currie. M. Myers agreed to follow up with Calgary Classical Academy Elementary Fundraising Society regarding the Created by Kids artwork fundraiser.

J. Hertzprung provided an update on CCACFS's insurance needs and expected costs.

## **11. Other Business**

The next meeting of the Board is scheduled for December 4, 2023 at 6:30 p.m.

M. Myers confirmed there was no other business.

There being no other business, the meeting was adjourned.