

CALGARY CLASSICAL ACADEMY CURRIE FUNDRAISING SOCIETY

Minutes of the meeting of the Board of Directors (the "Board") of the Calgary Classical Academy Currie Fundraising Society ("CCACFS") held on January 8, 2024, at 2:00 p.m. at the Calgary Classical Academy Currie campus.

Present: M. MYERS (Chair)
R. REID
A. KENZO
M. WATERS (Secretary)
V. LEV

Absent: J. HERTZSPRUNG

Attending: None

M. Myers acted as chair and M. Waters acted as secretary for the meeting. Notice of the Meeting having been given to all Board members and a quorum being present, the meeting was declared to be regularly constituted.

1. Agenda

M. Myers reviewed the proposed agenda.

On motion duly made and seconded, it was unanimously **RESOLVED** that the agenda be approved.

2. Approve Minutes of the December 4, 2023 Meeting

The Board discussed the minutes of the December 4, 2023 meeting.

On motion duly made and seconded, it was unanimously **RESOLVED** that the Board approve the December 4, 2023 minutes.

3. Incorporation Update

A. Kenzo provided an update on the incorporation of the fundraising society. A. Kenzo is working with an individual at the registrar who will support the registration and the incorporation fee has been paid.

The Board discussed the process to set up a bank account following incorporation and planned for the CCACFS signing authorities to attend at the bank.

M. Myers, V. Lev and A. Kenzo agreed to support the preparation of the submission package to the AGLC following incorporation.

4. President's Report

M. Myers presented his update to the Board. The Board discussed the proposed date for the fundraising gala. M. Myers will confirm the suitability of the proposed dates with school administration. M. Myers will discuss the gala with a volunteer who has expressed an interest in event planning.

V. Lev proposed a meeting with school council and the Bridgeland Fundraising Society to build relationships between the organizations and establish a process for working collaboratively with their leadership.

M. Myers will provide an update on the progress of CCACFS to the school community at the next school council meeting.

The Board discussed parent engagement with fundraising campaigns. The Board wishes to prepare guidelines for parents to support their planning and execution of fundraising campaigns on behalf of CCACFS.

5. Other Business

V. Lev has prepared a membership intake form and will circulate to directors for their review.

The next meeting of the Board is scheduled for February 11, 2024.

M. Myers confirmed there was no other business.

There being no other business, the meeting was adjourned.