

## CALGARY CLASSICAL ACADEMY CURRIE FUNDRAISING SOCIETY

Minutes of the meeting of the Board of Directors (the “Board”) of the Calgary Classical Academy Currie Fundraising Society (“CCACFS”) held on December 4, 2023, at 6:30 p.m. at the Calgary Classical Academy Currie campus.

Present: M. MYERS (Chair)  
R. REID  
A. KENZO  
M. WATERS (Secretary)  
V. LEV  
J. HERTZSPRUNG

Absent: None

Attending: None

M. Myers acted as chair and M. Waters acted as secretary for the meeting. Notice of the Meeting having been given to all Board members and a quorum being present, the meeting was declared to be regularly constituted.

### 1. Agenda

M. Myers reviewed the proposed agenda.

On motion duly made and seconded, it was unanimously **RESOLVED** that the agenda be approved.

### 2. Approve Minutes of the November 19, 2023 Meeting

The Board discussed the minutes of the November 19, 2023 meeting.

On motion duly made and seconded, it was unanimously **RESOLVED** that the Board approve the November 19, 2023 minutes as amended.

### 3. Incorporation Update

A. Kenzo provided an update on the incorporation of the fundraising society. The Alberta Registrar has informed A. Kenzo that there is currently a four-month delay for incorporations, with no way to expedite the process.

The Board discussed options to progress the incorporation application and opportunities to work with the Calgary Classical Academy Elementary Fundraising Society on an interim basis.

### 4. President’s Report

M. Myers presented his update to the Board. L. Ireland has agreed to prepare a fundraising society logo for CCACFS. M. Myers will continue to pursue the creation of a CCACFS website. M. Myers is creating

unique email addresses and will connect with individual board members for finalization.

The Board discussed the option of using Google Forms to enroll new members. V. Lev will create a form for testing by the Board.

#### **5. Vice President's Report**

No update.

#### **6. Secretary Report**

No update.

#### **7. Treasurer's Report**

A. Kenzo and R. Reid presented the draft Finance Policy to the Board for review and comment. An updated version will be provided to the Board for further review.

#### **8. Casino Director's Report**

V. Lev will apply for the AGLC license following incorporation of the non-profit society.

#### **9. Fundraising Director's Report**

J. Hertzprung provided an update on the Purdys Chocolatier fundraiser, which raised \$419.87, with delivery to students scheduled for December 18. The Mabel's Labels passive fundraiser was recently launched for CCACFS and the amount is currently at \$25.

#### **10. Other Business**

The next meeting of the Board is scheduled for January 8, 2024 at 2 p.m.

M. Myers confirmed there was no other business.

There being no other business, the meeting was adjourned.